

International Court of Justice		Cour internationale de Justice
ITB-2026/01	Procurement Unit	September 2026

ANNEX A

Acknowledgement Letter

To be returned to procurement@icj-cij.org by : 21 September 2026

Subject: Invitation to Bid for the provision of Audio-Visual Equipment

Dear Madam/Sir,

We, the undersigned, acknowledge receipt of your Invitation to Bid (ITB) No. **ITB-2026/01** dated **07 September 2026** and hereby confirm that we:

☐ INTEND ☐ DO NOT INTEND ¹

to submit the bid to the International Court of Justice (ICJ) by the deadline date of **05 October 2026 at 18:00 HRS (Netherlands Time)**

We acknowledge that this ITB is confidential and proprietary to the ICJ and contains privileged information. Upon request, we will return this ITB or any part thereof, and all copies thereof, to the ICJ.

We, the undersigned, acknowledge that we are a UNGM registered supplier or are currently in the process of registering.

Company Name:	
Address:	
Email:	
Telephone No.:	
UNGM Registration number:	
Name & Title of Authorized Representative:	
Signature:	

Important: In order for your company to participate to this ITB, you must return this acknowledgement letter even if you do not intend to submit a bid at this time.

¹ Please indicate your intentions



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Unit**

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If you do not intend to submit a bid to the ICJ, please indicate the reason:

- ☐ We do not have the capacity to submit the bid at this time.
- ☐ We cannot meet the technical requirement for this ITB.
- ☐ We do not think we can make a competitive offer at this
- ☐ Others: (Please specify)_____

Kindly return this acknowledgment before the date above mentioned to the Procurement Unit of the International Court of Justice by email: procurement@icj-cij.org with the following reference: **Annex A - ITB -2026/01**